

# CASH BOOK

Grade :XI

Worksheet - 1

Subject:ACCOUNTANCY

Read the following case study and answer questions 1 to 5 on the basis and Prepare the cash book for the same.

Raj is the accountant at KYA Ltd. He has to prepare the cash book for the month of August, 2020. Following detail is available regarding the transactions for the month

Date	Transactions
Aug 1	Cash in hand ₹ 1,200; overdraft at bank ₹ 15,000.
Aug 3	Further capital introduced ₹ 20,000 out of which ₹ 16,000 deposited in the bank.
Aug 4	Purchased goods from Vrijesh Traders amounting to ₹ 3,000 and they allowed trade discount ₹ 200. The amount was paid by cheque.
Aug 4	Goods purchased for cash ₹ 4,000.
Aug 5	Sold goods to Varun on credit ₹ 5,000.
Aug 6	Received cheque from Siddhartha ₹ 2,450. Allowed him discount ₹ 50.
Aug 10	Cheque received from Siddhartha deposited into bank.
Aug 11	Settled the account of Superstar Printers ₹ 750 by paying cash ₹ 680.
Aug 12	Cash received from Varun ₹ 4,750 in full settlement of his account of ₹ 5,000.
Aug 16	An amount of ₹ 1,000 due from Kartik brothers written-off as bad debts in the previous year, now recovered.
Aug 17	Received from Kunal on behalf of Karan ₹ 200.
Aug 19	Received a cheque for ₹ 800 from Adarsh, which was endorsed to Parth on 24th August.
Aug 20	Sale of old furniture, payment received in cash for ₹ 720.
Aug 25	Cashed a cheque for ₹ 3,000.
Aug 25	Drew from bank for household expenses ₹ 1,000 and for income tax ₹ 500.
Aug 28	Amit who owed ₹ 400 became bankrupt and paid 60 paise in a rupee.
Aug 28	Received repayment of a loan ₹ 3,000 and deposited out of it ₹ 2,500 into the bank.
Aug 30	Interest debited by bank ₹ 375.
Aug 30	Deposited with the bank the entire balance after retaining ₹ 2,000 at office.

- Which of the following cash book will Raj prepare?
  - Single Column Cash Book
  - Double Column Cash Book
  - Petty Cash Book
  - All of the above
- How will goods sold on credit to Varun on 5th August be recorded in the cash book?
  - ₹ 5,000 will be recorded on the debit side of the cash book.
  - ₹ 5,000 will be recorded on the credit side of the cash book.
  - it won't be recorded in the cash book.
  - None of the above

3. How will cheque received from Siddhartha on 6th August be recorded in cash book?
- (a) ₹ 2,450 will be recorded on the debit side of the cash book.
  - (b) ₹2,450 will be recorded on the credit side of the cash book.
  - (c) It won't be recorded in the cash book.
  - (d) None of the above
4. How will drawing for household expenses of ₹ 1,000 on 25th August be recorded?
- (a) Household expenses will be debited and cash book will be credited
  - (b) Drawings account will be debited and cash book will be credited
  - (c) Household expenses will be credited and cash book will be debited
  - (d) Drawings account will be credited and cash book will be debited
5. Raj marks certain entries as C. What does that mean?
- (a) C stands for contra entries and reflect transactions which include both cash and bank.
  - (b) C stands for contra entries and reflect transactions which are contrary to normal accounting processes.
  - (c) C stands for contra entries and reflect transactions which are confusing in nature.
  - (d) None of the above